

# DRAFT

## EARL HAIG SCHOOL COUNCIL PLANNING MINUTES

October 12, 2023  
Earl Haig Public School

### ATTENDEES

Name	Role	In Attendance
EXECUTIVE COMMITTEE		
Danielle Rombough	Co-Chair	Y
Tanya Mustachi	Co-Chair	Y
Madelaine Hamilton	Treasurer	Y
Daniel Segal	Treasurer	Y
Cleo Buster	Secretary	Y
Polly Vandenberg	Secretary	Y
Robyn Vanpee	Fundraising Lead	Y
Zoe Lamothe	Fundraising Lead	Y
Heather Cockburn	Ward 16 Council Rep	Y
Zoe Lamothe	Communications Lead	Y
Kelly Antoine	Communications Lead	Y
Pilar Hernandez	Nutrition Coordinator	Y
VOTING MEMBERS		
Jennifer Scott	Member-at-large	N
Lucy Saunders	Member-at-large	Y
Evelyn Paraschos	Member-at-large	Y
Shannon Butcher	Member-at-large	Y
Charlotte Chevallier	Member-at-large	Y
Jen Barnes	Member-at-large	N
Derwin Remedios	Member-at-large	Y
Angeles Reyes Corona	Member-at-large	N

SCHOOL STAFF		
Aileen Burke-Tsakmakas	Principal	N
Jennifer McColl	Vice Principal	N
Rob Taylor		N
Lydia Bracht		N
Kelly Ritsakis		N
Agapi Zegas		N
Charlotte Wheeler		N
SCHOOL COMMUNITY		
COMMUNITY MEMBERS		

19 Attendees on Zoom

## AGENDA ITEMS

### Welcome remarks and Land Acknowledgement (Danielle Rombough)

*We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and the Inuit peoples.*

*Nous reconnaissons que nous sommes accueillis sur les terres des Mississaugas des Anichinabés, de la Confédération Haudenosaunee et du Wendat. Nous voulons également reconnaître la pérennité de la présence des Premières Nations, des Métis et des Inuit.*

#### 1. Approve the Minutes from Last Meeting:

- 1.1. Posted on SAC website as draft until approved at next minutes
- 1.2. Danielle motioned to approve the minutes Robyn seconded. Minutes approved.

#### 2. Two Meeting Structure:

- 2.1 SAC received feedback from school staff and some parents that the meeting are too long. The proposal is to move to two meetings per month vs. one meeting to keep them shorter and more succinct.

#### 2.2 Agenda of the 2 Meetings:

- 2.2.1 The "Town Hall" meeting will be mostly for the school staff to provide updates and SAC to provide updates. There will be a virtual component to the Town Halls. You will be able to listen and write questions in the chat.

2.2.2 The SAC will read off those questions but they will get capped at a certain time and any remaining questions will be brought to the school staff and then answered via email. The "Planning Meeting" will be more to go over things we are working on, preparing for, brainstorming, voting on.

2.2.3 Both meetings will be open to anyone who wants to attend.

2.3 Question about whether we have tried other methods, like giving time allotments and capping things to stay within the allotted time limit. Yes, it has been tried but it is very difficult to always make it work.

2.4 Admin is committed to keeping it short but they have tried in the past and it does not always work.

2.5 Feedback from last year: For new parents attending the SAC virtual meetings it felt like "crashing a private party" so the idea of a Townhall for the general community with a separate Planning Meeting for voting on things sounds like a good idea.

Parents can come hear about what is going on in the school and ask questions they may have. Will get more out of the meetings.

2.6 Poll Vote:

SAC meeting first and town Hall second: APPROVED 10 votes

(Town Hall meeting first SAC meeting second: 6 votes)

2.7 Poll Vote:

Proposed up-coming Meeting Dates: APPROVED 14 votes unanimously

Move forward with 2 meetings in October and November and 1 meeting in

December where we revisit the double meeting structure again, to see how it is working.

### **Proposed Meeting Dates:**

Wednesday, Oct 18 Town Hall

Thursday, Nov 2 Planning Meeting

Wednesday, Nov 8 Town Hall

Tuesday, Dec 5 Town Hall

## **3. Fundraising – Zoe & Robin**

1. Pumpkin Patch like last year

1.1. October 26<sup>th</sup> @ \$3.50 per pumpkin: Purchase 300-400 pumpkins

1.2. Event to take place after school – are allowed to do other activities with food bc if you do it during school hours, you have to use a TDSB approved vendor, all food would have to be individually packaged

1.3. Put a certain amount available on School Cash online and then 50 or so available for purchase on site

1.4. Any pumpkins not bought or picked up Robyn will donate to the Zoo

- 1.5. Vote to approve basic costs
- 1.6. SAC fundraising efforts do need to be connected to a specific thing
- 1.7. Tie this event to the Allocation for teachers
  - 1.7.1. Teachers have to use it this year

1.8. Poll Vote:

For up to 400 pumpkins + \$200 delivery fee

Total = \$1,600.00

APPROVED unanimously

- 2. **Teachers Allocation:** Dan noted:  $\pm$  50% of teachers made use of this last year. How do we increase the participation rate? Better communication by SAC to the teachers about how much they have access to, how to access it, what the procedure is, make sure writing is correct – have letter to staff reviewed with Madeline and Dan.
  - 2.1. How to communicate this: Write a simple letter to the teachers, go to staff meeting, send email to teachers.
  - 2.2. If a teacher goes over, they only get the amount pre-allocated.

#### 4. Fundraisers – Robyn, Zoe, Tanya

- .1 Spring Fair: Tanya is willing to run this again. Lessons learned – that various stores that were willing to donate gifts, had already made their donations to various schools by December last year. Tanya wants to start earlier this year so there are more options.
  - Zoe, Robyn and Tanya will meet shortly to get it started on the Spring Fair.
- .2 100<sup>th</sup> Anniversary of the school.
  - Could not find anyone to run this last year
  - Could we do a Gala and combine these two events?
  - Anniversary was something that alumni wanted to have at the school, in the manner of an “Open House”
  - No known list of emails for Earl Haig alumni
  - Robyn is happy to give this a try, Lucy offered to help
  - Start by seeing if there is interest by getting an alumni database together
- .3 By October 31<sup>st</sup> SAC is supposed to present a calendar of fundraising and other events to the TDSB
- .4 Thinking of bringing back the Hullabaloo – party for parents

#### 5. Other:

- .1 Winter Library: - Tanya
  - Still a lot of clothes in storage. Do not need to do another drive.
  - If it comes up that certain items are needed as the winter progresses, Tanya will look into doing another drive

## 6. Adjournment

- Robyn motioned to adjourn the meeting, Dan seconded. Meeting adjourned.

Minutes prepared by Cleo Buster

Next Meeting is Town Hall on October 18, 2023 in person

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### Connect with us online:



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